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Headquarters  
TASK GROUP 132.1  
Joint Task Force 132  
Los Alamos Scientific Laboratory  
J-Division, P. O. Box 1663

404450

J-13659

August 15, 1952

ADMINISTRATIVE PLAN NO. 1

OPERATION IVY

WITH ANNEXES

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Approved to \_\_\_\_\_  
Atomic Energy Commission  
By William W. French 8/15/52  
(Date)  
By \_\_\_\_\_ 8/15/52  
(Signature of person making the change, and date)

REPOSITORY LOS ALAMOS NAT LAB  
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FOLDER OPERATION IVY  
General

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ADMINISTRATIVE PLAN NO. 1

OPERATION IVY

1. The purpose of the Administrative Plan is to present in one document the administrative directives and information not included in the Operation Plan 2-52 which are applicable to the participating organizations in Task Group 132.1. Included herein are policies and directives of the administrative section of the JTF 132 Operations Order 2-52 pertinent to the Task Group.

2. The form of the Administrative Plan is a series of Annexes as follows:

Annex A - Personnel

Annex B - Security

Annex C - Supply and Property


Annex D - Transportation (by reference)

3. All directives issued subsequent to the publication of the Administrative Plan which are related to the subject of these annexes will be issued as appendices to the pertinent Annex.

S. W. BURRISS  
Commander  
Task Group 132.1

LWB:rb

OFFICIAL:

  
\_\_\_\_\_  
ARMAND W. KELLY  
AC/S J-1, TG 132.1

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TG 132.1 ADMINISTRATIVE PLAN

**PERSONNEL-ANNEX A**

1. GENERAL

In so far as possible all personnel assigned to duty with TG 132.1 will be administered in accordance with regulations and procedures of the applicable department, agency, or firm. Unless specifically required for the efficient operation of Joint Task Force 132 no additional procedural or regulatory requirements will be established for the administration of personnel except as indicated in this Annex.

Presented below are personnel instructions regarding participation in Operation Ivy with pertinent information applicable thereto.

2. PROCUREMENT OF PERSONNEL FOR DUTY WITH TG 132.1

The procurement of military personnel required for all elements of TG 132.1 will be coordinated through the Military Executive, J-1, Task Group 132.1.

Civilian personnel will be procured as necessary by the responsible agencies and contractors.

3. RELEASE OF MILITARY PERSONNEL

Requests for release of military personnel from duty with Task Group 132.1 because of completion of duty, administrative or disciplinary reasons, must be forwarded to Headquarters, TG 132.1 for action. The term "completion of duty" will include preparation and acceptance of reports deemed necessary by Commander, TG 132.1. Requests for release, other than completion of duty, will be accompanied by all pertinent details.

4. LEAVES OF ABSENCE

Leaves of absence for personnel while in the Forward Area will be subject to the review and approval of the Task Group Commander. Such leaves will be granted only in cases of emergency. Personnel granted leave of absence will not be returned to the Forward Area unless their presence is vital to the continuance of the operation.

5. PAY OF PERSONNEL OVERSEAS

a. Military Personnel

- (1) All military personnel will individually make necessary arrangements with the Finance Office maintaining their pay records for

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TG 132.1 Administrative Plan  
Personnel - Annex A

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payment by check while overseas on TDY. Officers' checks can be sent by the respective Finance Offices to the individual, a bank of his choice, or to any other person he may designate. However, enlisted personnel cannot have checks sent directly to the bank. They must be sent to the individual or any other person he may designate.

- (2) Payment of per diem while on a TDY status in the forward area will be made by the Finance Officer, TG 132.2. Per diem payments will be made once each month on dates to be announced later. Upon his arrival the Budget and Fiscal Officer, TG 132.1 will review and process per diem vouchers for military personnel of TG 132.1 stationed on Eniwetok Atoll.

b. Civilian Personnel

Civilian personnel will make their own arrangements regarding salary and travel advances with their home offices.

6. INSTRUCTIONS AND INFORMATION FOR OVERSEAS MOVEMENT

a. Identification Cards

Each individual assigned to or on TDY with TG 132.1 is required to possess a duly authorized Identification Card prior to departure from his duty station or place of employment for Eniwetok Atoll. Department of Army personnel are required to possess a DD Form 2A, Department of Air Force personnel a DD Form 2AF, and Department of Navy personnel a DD Form 2N. Civilian personnel not employed by DOD agencies will be issued a DD Form 2A. The number of the form is located on the front left margin of the Identification Card. For civilian personnel a statement of citizenship will be shown on the front lower right hand corner of the card in the block marked "Service Number". In the event military personnel do not have one of the above mentioned Identification Cards in their possession, they will immediately contact the organization to which they are assigned. Civilian personnel may obtain Identification Cards from the Adjutant General, TG 132.1, P. O. Box 1663, Los Alamos, New Mexico. If several civilian Identification Cards are needed within one project, the project officer will consolidate the requirements and submit them to the Adjutant General, TG 132.1.

Area access badges for use on the Atoll will be issued after arrival at Eniwetok in accordance with the procedures set forth in Annex B - Security.

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TG 132.1 Administrative Plan  
Personnel - Annex A

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b. Immunizations

Each individual is required to have in his possession an immunization record indicating that the following immunizations have been accomplished prior to his departure from the U. S.: Typhoid and Smallpox within the last twelve (12) months; Tetanus - completion of initial series or re-immunization within four (4) years. Military personnel under 35 years of age must have evidence of a negative Schick test or if a positive Schick test, Diphtheria immunizations within the last five (5) years. Requirements for further immunizations have been waived for this operation.

c. Contraband

Individuals ordered to Eniwetok Atoll are not authorized to have in their possession west of Hawaii any of the following items: personal cameras, film, or other photographic equipment, private firearms or other weapons, binoculars or telescopes, signaling devices (signaling guns or lights, flares, etc.) radio transmitters, fireworks, intoxicants, and narcotics. Cameras and binoculars may be stored in Honolulu in accordance with Paragraph j-2 below. Personal baggage will be searched for contraband upon arrival at and departure from Eniwetok.

d. Personal Baggage

(1) Via Air

Each individual is authorized sixty-five (65) pounds of personal baggage for travel overseas via military and/or commercial aircraft. Personal baggage in excess of this limitation may not be taken aboard military and/or commercial aircraft. Should an individual be required to carry official equipment, it must be requested by his supervisor and so authorized in his orders. However, individuals will not be granted an additional baggage authorization to carry additional personal baggage.

(2) Via Ship

Persons traveling by ship may carry with them two pieces of hand baggage.

e. Unaccompanied Hold Baggage (Baggage shipped by the traveler prior to his departure and which is not available to him during the voyage.)

Detailed instructions for shipping hold baggage are presented in the directive of Headquarters, TG 132.1 "Transportation" dated January 9, 1952. This document is corrected to read that hold baggage is limited to 200 pounds per person.

f. Mailing Address

The official mailing address of TG 132.1 personnel in the Forward Area is as follows:

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Name  
TG 132.1 - (Code)  
APO 187 - HOW - P.O. Box \_\_\_\_\_  
c/o Postmaster  
San Francisco, California

The assigned codes and P. O. Box numbers for the participating organizations in the Task Group are presented in letter from CTG 132.1 of 28 July 1952, Reference: J-13086.

g. Emergencies

Each individual should advise his dependents that in the event of an emergency they may contact the local chapter of the American Red Cross. If the emergency involves the need of immediate funds and the individual is a member of the armed forces, families may request assistance from the appropriate service emergency relief society nearest them. The following agencies are available and are normally located on or near a service installation:

- (1) Army Emergency Relief Society
- (2) Navy Relief Society
- (3) Air Force Aid Society
- (4) American Red Cross

Emergency messages to personnel in the Forward Area will be transmitted by the rear echelon of TG 132.1 at Los Alamos, New Mexico. This emergency service will be in charge of Mr. S. R. Whitaker, TG 132.1, P.O. Box 1663, Los Alamos, New Mexico, phone Los Alamos 2-5285.

h. Clothing and Equipment

The uniform for military personnel is prescribed by CTG 132.1 in a directive, "Uniform Regulations", J-13400, dated 4 August 1952. The following suggestions are offered for both military and civilian personnel in planning their clothing and equipment requirements:

Recommended Amounts

Uniform (for military personnel)	6 to 8
Light weight cotton trousers & shirts for civilians. Shorts and short sleeved shirts or T shirts are most comfortable after danger of sunburn is passed.	6 to 8
High top work shoes	1 or 2 pair
Low shoes	1 pair
Swimming trunks	1
(Swimming fins, goggles or face mask, and breathing tube or "snorkel" are also useful.)	

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Gym shoes	1 pair
Shower or beach sandals	1 pair
Light raincoat	1
Hat, sun helmet, or cap with visor	1
Bath towels	4 to 6
Sunglasses	2 pair
Extra pair corrective glasses	1

## i. Government Drivers License

Personnel expecting to drive vehicles in the Forward Area should obtain Government drivers' license prior to departure for Eniwetok. The Task Group Transportation Officer at Parry Island will be authorized to issue drivers' licenses in the Forward Area.

## j. Honolulu Services

## (1) Honolulu Hotel Reservations

Mr. A. W. Hand, Manager of the Holmes and Narver Honolulu, T. H., office, is prepared to obtain hotel accommodations for our personnel in Honolulu. The hotels which Holmes and Narver recommends are:

- (a) Edgewater - price about \$6.50 per night for single occupancy.
- (b) Niumalu, price about \$7.50 per night for single occupancy
- (c) Young, price about \$5.00 per night for single occupancy

Rates per person are somewhat lower if one room is occupied by 2 people.

Requests for reservations should be sent directly to Mr. A. W. Hand, Holmes and Narver, Inc., 1109 Bethel Street, Honolulu 13, T. H. Special care must be taken to advise Mr. Hand in the event plans are changed after reservations are made.

## (2) Personal Cameras and Binoculars

If individuals desire to take their personal cameras and/or binoculars as far as Hawaii, the Holmes and Narver office, Hickam AFB, will arrange for storage of these items. As noted in paragraph c above, cameras and binoculars may not be taken west of Hawaii. Personnel traveling to Eniwetok via military ship should not plan on a stop over in Honolulu to handle these matters. Layover and shore leave (if any) at Honolulu are at the discretion of the Ship's Captain.

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(3) Laundry and Dry Cleaning Storage Facilities

Personnel of TG 132.1 who desire to leave laundry and dry cleaning processing and storage at Hickam AFB until they return, may make appropriate arrangements through the Holmes and Narver office at Hickam AFB. This service will not be available to personnel traveling to Eniwetok via military ships unless the layover time is such that individuals are able to visit the Holmes and Narver office located at Hickam AFB. Such layover and shore leave are at the discretion of the Ship's Captain.

K. Pacific Proving Grounds

(1) General

The operation and maintenance of the Pacific Proving Grounds is performed by the Holmes and Narver Engineers, Inc., under contract with the AEC.

(2) Arrival - Departure Procedure

Upon arrival at Eniwetok Atoll ALL personnel are required to report to the Personnel Receiving Office, Building 222 on Parry Island where they will be processed and receive a card authorizing the issuance of their security badge. No security badge will be issued without first checking through the Receiving Office.

Instructions regarding departure from the Atoll will be issued to personnel by the Personnel Receiving Office.

(3) Messing Facilities - Eniwetok (Parry Island & Upper Island Camps)

The charge for subsistence provided by Holmes and Narver will be \$1.50 per day. Officers and civilians being quartered and messed aboard Navy or MSTC ships will be required to pay a mess bill in the amount stipulated by the mess regulations of the particular ship on which they are billeted.

(4) Check Cashing Facilities

Personal checks will not be cashed in the Forward Area. Travelers checks may be cashed at the Post Exchange, and postal money orders may be cashed at the post office located on Eniwetok Island. Travelers checks, certified checks, and cashier's checks of not over \$50.00 each may be cashed by the camp operations contractor and used in payment of quarters and subsistence.



TG 132.1 Administrative Plan  
Personnel - Annex A

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(5) Laundry Service at Eniwetok

Laundry service will be provided without charge for TG 132.1 personnel on Parry and Upper Islands. Only a limited number of pieces can be finished for each person, and the balance will be returned without ironing or pressing. No dry cleaning service is available. Laundry service for persons temporarily quartered on M ships and MSTs transports will be very limited.

Sheets and pillow cases are furnished and laundered by the camp operations contractor and by the ships used for billeting personnel.

(6) Recreational Facilities

The following recreation facilities are expected to be available at Eniwetok Atoll:

Moving pictures will be shown nightly; there will be no charge for admission.

A field library on Parry Island and aboard ship will be maintained.

Clubs and a recreation center on Parry Island will be provided for all personnel.

Athletic facilities together with a coordinated sports program will be provided.

Swimming in designated areas will be arranged.

Fishing and shell hunting trips will be organized.

- (7) A detailed information bulletin covering recreation, messing, transportation, and other pertinent data regarding the operation of the Proving Grounds is issued to each person upon arrival at Parry Island.

7. RADIOLOGICAL SAFETY PHYSICAL EXAMINATION

- a. All personnel assigned or attached to TG 132.1 who will be exposed to radioactive materials in the course of their work or who will be in the Pacific Proving Grounds area on or after M-Day will be required to undergo a radiological physical examination prior to departure from the United States.

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TG 132.1 Administrative Plan  
Personnel - Annex A

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- b. For military personnel, examinations will be conducted in accordance with the "Handbook of Atomic Weapons for Medical Officers" - U.S. Navy NavMed P-1330; Air Force Manual 160-11; U.S. Army Pamphlet No. 8-11. Reference: Instructions issued by this Headquarters 9 June 1952, Subject: "Radiological Safety Physical Examination", copies of which have been sent to all military personnel of the Task Group.
- c. For civilian personnel examinations will be conducted in accordance with instructions issued by this headquarters on 24 June 1952, Subject: "Radiological Physical Examination", copies of which have been sent to all civilian personnel of the Task Group.

1. DISPENSARY FACILITIES

A dispensary with military and civilian doctors in attendance is located on Parry Island. Scheduled sick call and emergency service are provided. A dental section is included in the dispensary.

2. TRAVEL TO FORWARD AREA

a. Civilian Personnel

- (1) Non-government employees performing duty with this Task Group will be issued invitational travel orders inviting travel by military air or water transportation from the West Coast of the United States or from Honolulu, T. H. to Eniwetok and return. Such travel will be performed at no expense to Task Force 132 except transportation in kind. Otherwise, all expenses are borne by the employing agency. Non-government employees will arrange their transportation via commercial carrier to the appropriate port of embarkation in accordance with the regulations of the employing agency.
- (2) Participating U. S. Government agencies will arrange travel for their employees in accordance with current travel regulations. Travel expenses of Government employees will be borne by the employing agency except for transportation by military aircraft or surface vessel.

b. Military Personnel

All military personnel assigned or attached to this Task Group will travel to the Forward Area on orders issued by TG 132.1 with travel expenses and per diem chargeable to TG 132.1. Travel of military personnel within the Zone of the Interior may be performed by the following modes of transportation: Military or commercial air, rail, bus, or private automobile. Travel performed outside the United States by military personnel will be by military Air Transport Service, Military Sea Transport Service or Naval Ship.

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TG 132.1 Administrative Plan  
Personnel-Annex A

10. MILITARY LEGAL MATTERS

a. Army Personnel

All Army personnel on Eniwetok Atoll will be assigned or attached to TG 132.2 for special and summary courts-martial jurisdiction, and to USARPAC for general courts-martial jurisdiction. In cases of necessity the concurrence of the major ZI command concerned will be secured.

b. Navy Personnel

Personnel of Headquarters, JTF 132 and TG 132.1 while in the forward area, will be attached to CO, U. S. Naval Station, Kwajalein, for courts-martial jurisdiction. All other personnel will be under the jurisdiction of appropriate naval commanders.

c. Air Force Personnel

CTG 132.4 will exercise special and summary courts-martial jurisdiction over Air Force Task Group personnel. The Commander, 1500th Air Transport Wing, PACDIVMATS, Hickam AFB, will exercise general and special courts-martial jurisdiction over other Task Force personnel. He will exercise general courts-martial jurisdiction over TG 132.4 personnel when concurred in by CG, SWC.

11. CIVIL AND CRIMINAL LAW ENFORCEMENT

The Department of the Interior is charged with civil and criminal law enforcement in Trust Territories of the Pacific Islands. Two (2) employees of the firm of Holmes and Narver have been deputized as Deputy Marshalls of the Trust Territory of the Pacific Islands. The High Commissioner, Office of Trust Territory of the Pacific Islands, Honolulu, T. H., will administer civil and criminal law enforcement for the civilian populace of the atoll, and the Atoll Commander will render such assistance as may be required.

12. DISPOSITION OF RECORDS

There will be no destruction of permanent records of Task Group 132.1 except as indicated in the JTF . . . evacuation plan. All records will be disposed of in accordance with instructions to be issued following the operation.

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TG 132.1 Administrative Plan  
Personnel - Annex A

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13. SAFETY AND ACCIDENT REPORTING

a. General

Safety is a command responsibility and it is therefore an important responsibility of all supervisory personnel to see that a high standard of safety is maintained throughout all phases of their work.

A safety officer is assigned to Headquarters, TG 132.1, and is available for consultation on all matters pertaining to accident prevention.

b. Reporting Procedures

All personal injuries and illnesses should be called to the attention of the supervisor and reported immediately to the Dispensary.

Reports necessary for the proper records will be initiated at the dispensary in collaboration with the Safety Officer.

c. Property Damage

Incidents involving property damage should be reported to the Safety Officer even though no one is injured, except for motor vehicle accidents which should be reported to the Transportation Officer.

14. EVACUATION

Detailed evacuation plans will be appended to this Annex at a later date.

15. EFFICIENCY AND FITNESS REPORTS

Efficiency and Fitness Reports will be rendered by supervisory personnel of all military personnel in accordance with the regulations set forth by each branch of the armed forces.

16. MILITARY RECORDS AND ALLIED PAPERS

Military personnel and pay records (except flight records) of all officers and enlisted personnel of this group will be retained by the appropriate unit in the ZI. Flight records will accompany rated personnel.

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17. FOREIGN SERVICE CREDIT

Foreign service credit will be given to military personnel of the Task Force in accordance with the policies of each branch of the service. Detailed information regarding foreign service credit is presented in the JTF 132 Operations Order 2-52, Administrative Section.

18. AWARDS AND DECORATIONS

Refer to HQ JTF 132 SOP No. 30-1A dated 11 July 1952, Personnel, Decorations and Awards.

19. RATED PERSONNEL TO MAINTAIN FLYING PROFICIENCY

- a. All rated personnel (all services) assigned to the Task Group will be afforded the opportunity to maintain flying proficiency.
- b. Flight records will accompany rated personnel.
- c. All rated personnel will be attached to TG 132.4 for maintenance of flying proficiency as required by current directives of the appropriate parent service.

20. TRAVEL OUTSIDE CONTINENTAL LIMITS OF THE UNITED STATES BY MILITARY RESERVE PERSONNEL AND REGISTRANTS UNDER THE SELECTIVE SERVICE SYSTEM

## a. Military Reserve Personnel

Written permission to travel outside the continental limits of the United States must be obtained prior to departure by all military reserve personnel not on active duty.

## b. Selective Service Registrants

All persons registered under the Universal Military Training and Service Act (Selective Service Act of 1948) are required to obtain permits from their local boards for any trips outside the continental United States.

## c. Procedures

The procedure for obtaining the permission required in Paragraphs a and b is found in a memorandum issued by this headquarters on 10 June 1952, Subject: "Travel Outside Continental Limits of the United States by Military Reserve Personnel and Registrants Under the Selective Service System", copies of which have been sent to all civilian personnel of the Task Group.

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Headquarters

TASK GROUP 132.1

Joint Task Force 132

Los Alamos Scientific Laboratory

J-Division, P. O. Box 1663

Los Alamos, New Mexico

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10 September 1952

J-13978

TO: Total Distribution

FROM: ANNEX B, SECURITY, TO ADMINISTRATIVE PLAN NO. 1,  
OPERATION IVY

Enclosed herewith for insertion in Administrative Plan No. 1,  
Operation Ivy, is Annex B - Security.

FOR THE COMMANDER:

*Armand W. Kelly*  
ARMAND W. KELLY  
AC/S J-1, TG 132.1

DISTRIBUTION: Total

~~This material contains information affecting  
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TG 132.1 ADMINISTRATIVE PLAN

SECURITY - ANNEX B  
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1. PERSONNEL CLEARANCES

a. Requirement

All personnel of TG 132.1 requiring access to Restricted Data and/or restricted or exclusion areas at Eniwetok Atoll or to exclusion areas at Kwajalein or afloat; or who will require access to Restricted Data from personnel of an AEC contractor, are required to have an active AEC "Q" clearance. The JTF 132 policy for requiring "Q" clearances for personnel of HQ, JTF 132, and Task Groups other than 132.1, is as follows:

- (1) All HQ, JTF 132, personnel.
- (2) Commanders and key staff officers of Task Groups 132.2, 132.3, 132.4.
- (3) Military Police of TG 132.2.
- (4) 50% of the Marine Guards of TG 132.3.
- (5) Air Police of TG 132.4.
- (6) All security personnel (J-2) of all Task Groups.
- (7) All cryptographic personnel.
- (8) All personnel requiring access to Restricted Data from personnel of TG 132.1.

b. Procedure

As outlined in JTF 132 Security Letter No. 7 (and supplements), dated 5 October 1951, it is the responsibility of each Task Group Commander to process for "Q" clearance those personnel whose duties require such clearance. Completed forms required are:

- (1) Six (6) Personnel Security Questionnaires (AEC Form 1).
- (2) One (1) National Defense Fingerprint card.
- (3) One (1) JTF 132 Security Acknowledgment Form.
- (4) All forms to be distinctly marked in red ink in letters minimum  $\frac{1}{4}$ " high, "JTF 132" at top and bottom of first page.

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Completed forms are forwarded to HQ, JTF 132, by the J-2 Section, TG 132.1, for processing to the AEC.

"Q" clearances granted for participation in Ivy with JTF 132 will be terminated upon the disassociation of the individual with the Task Force, insofar as JTF 132 is concerned. This does not necessarily mean that such clearances will be completely terminated by the AEC, as upon request from the parent organization of the individual to the AEC, such clearances, if required, will be extended to the requestor.

Upon completion of assignment to JTF 132, personnel will be required to execute a Security Termination Statement (as prescribed in JTF 132 Security Letters No. 10, dated 19 March 1952, and 10A, dated 24 July 1952), Type A or Type B, as appropriate.

- (1) Type "A" - For personnel whose work after association with JTF 132 will not require them to retain or utilize any document or thing containing information classified "Confidential" or higher pertaining to JTF 132 activities, to which access was obtained during assignment with JTF 132.
- (2) Type "B" - For personnel whose work after association with JTF 132 will require the retention or utilization of material described under (1) preceding.

#### C. Cryptographic Clearances

The Commander, JTF 132, will issue cryptographic clearances to personnel assigned to JTF 132 based upon the standards of the service concerned and a "Q" clearance granted by the AEC.

To safeguard the prescribed cryptographic systems, the selection of personnel for cryptographic duties requires that they:

- (1) Be of excellent character and citizen of U.S.
- (2) Have no intimate connection with aliens, either in the U.S. or in foreign countries.
- (3) Have unquestionable loyalty, integrity, discretion, and trustworthiness.
- (4) Have financial status or habits which render unlikely their succumbing to any temptation associated with possible monetary bribe offers.

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Requests for such clearances will be forwarded by the Commander, TG 132.1, to HQ, JTF 132, with a statement indicating that items (1) through (4) preceding have been complied with, and attaching one (1) front view (head and bust) and one (1) profile view (face and shoulder) photograph (2" x 2 $\frac{1}{4}$ ") of the individual, and statement of date and place of birth. Also, a Restricted Security Oath (as required by JTF Security Letter No. 7A, dated 31 January 1952, subject: Personnel Clearance Policy) will be executed by the applicant for cryptographic clearance and forwarded with the request for clearance.

When granted, such cryptographic clearances will remain in effect for the duration of JTF 132, unless sooner revoked.

## 2. TRAVEL AND VISITOR CONTROLS

### a. ZI

Personnel to be assigned to HQ, TG 132.1, at Los Alamos, New Mexico, should not report for duty until their AEC "Q" clearance has been granted by the AEC.

TG 132.1 personnel required to visit AEC or AEC contractor installations, including Eniwetok Atoll, must arrange for Security approval of such visits through their respective local AEC security office.

Visits of TG 132.1 personnel to DOD or DOD contractor establishments, if by AEC and AEC contractor personnel, will be cleared through the Assistant Chief of Staff, J-2, TG 132.1; if by DOD or DOD contractor personnel, through normal service channels.

### b. Forward Area

Under the provisions of JCS 2179/3, CinCPac exercises for the JCS responsibility for the general area security of Eniwetok Atoll. Access to Eniwetok Atoll must be in compliance with CinCPac directive 020, dated 1 April 1952, subject: Eniwetok Atoll; Security Instructions and Procedures. Basically, this requires TWX notification through CinCPac to ComNavSta, Kwajalein, and AtCom Eniwetok, advising of AEC "Q" or "P" clearance status, or a statement that the traveller is considered to be a "good security risk."

All personnel of TG 132.1 except Holmes and Narver employees proceeding to the forward area may do so only on the basis of travel orders issued by or upon the authority of the Assistant Chief of Staff, J-1, TG 132.1,

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through the AG Section. Holmes and Narver personnel orders are prepared by Commander, Western Sea Frontier.

Visitors to the TG 132.1 areas at the forward area will be limited to personnel of participating organizations and VIP's, the latter upon the authority of the CJTF 132.

### 3. CLASSIFIED AREAS

#### a. Eniwetok Atoll

##### (1) Danger Zone

Since 13 December 1948 a "danger zone" has been established around Eniwetok Atoll. This area is bounded as follows: Beginning at a point 10°15' N and 160°35' E, north along the meridian of 160°35' E to a point at 12°45' N, 160°35' E, thence east along the parallel of 12°45' N to a point at 12°45' N and 163°55' E, thence south along the meridian of 163°55' E to a point at 10°15' N and 163°55' E, thence west to the point of beginning. Notice of this area has been published in air and marine navigational notices and in the press. The State Department has notified all foreign governments.

##### (2) Closed Area

On 2 December 1947, by notification to the United Nations (Eniwetok Atoll is a part of the Trust Territory of the Pacific Islands, placed under the USA as the administering authority by the Security Council of the United Nations), the United States closed the area of the entire Eniwetok Atoll and its adjacent territorial waters. The territorial waters are those within a three (3) mile limit on the ocean side of the islands of the Atoll and all the waters inside the Atoll.

It is considered that the United States has every right to deny access to Eniwetok Atoll and its territorial waters and that it has the right to warn intruders in the danger area of potential danger.

##### (3) Other classified areas of varying degrees have been established within Eniwetok Atoll:

###### (a) Restricted area

###### (1) Parry Island

###### (2) Operational islands other than Parry Island.

## (b) Exclusion areas

- (1) Administration Compound - Parry
- (2) CMR area - Parry
- (3) Control compound - Parry
- (4) Security compound - Flora

Access to exclusion areas will be accomplished through the media of "exchange badges" or access lists, depending upon the Security sensitivity of the area and the numbers of people involved. For access to such areas on a temporary basis the use of a "Temporary Exclusion Area Permit" will be employed. Persons requiring access to such areas will contact the nearest representative of the J-2 Section, TG 132.1, to secure the necessary form. At Kwajalein such forms will be issued by the J-2, TG 132.4.

## b. Kwajalein Atoll

Operational areas of TG 132.4 will be established as security areas of varying degrees of accessibility. TG 132.1 interest will be integrated by agreement between the J-2 Sections of TG 132.1 and 132.4 when the latter Task Group areas are firmed up.

## c. Afloat

## (1) USS CURTISS

The TG 132.1 shop areas will be considered as security areas of varying degrees. When the security interest is such as to require rigid access controls, such areas will be considered as exclusion areas. Admittance to the latter areas will be based on access lists coupled with Ivy identification badges or through the medium of Temporary Exclusion Area Permits. Preparation of those forms and control of access to the other TG 132.1 classified areas on the CURTISS will be through the TG 132.1 (and AEC) Security (J-2) representative aboard ship.

## (2) USS ESTES

TG 132.1 operational areas will be designated as exclusion areas and specifically guarded. Access lists and/or Temporary Exclusion Area Permits will be utilized to control admittance thereto through the TG 132.1 J-2 representative aboard ship.

## (3) USS RENDOVA

The only TG 132.1 classified area will be the ship's darkroom. This will be protected by the TG 132.1 personnel working therein, unless

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the security interest becomes such as to consider it as an exclusion area, in which event it will be guarded and access thereto rigidly controlled.

#### 4. IDENTIFICATION SYSTEM

All personnel of JTF 132 requiring access to Parry Island or TG 132.1 operational areas at Eniwetok Atoll (ashore or afloat), and to TG 132.4 operational areas at Kwajalein Atoll will be provided with a photographic-type laminated badge, to be affixed to clothing with a spring clip, and to be worn at all times while in areas requiring the use of a badge. No badge is required for access to Eniwetok Island. The JTF 132 badges are color coded as follows:

##### a. Top - denotes area access

- (1) Black - all operational areas at Kwajalein Atoll and Eniwetok Atoll, ashore and afloat, except exclusion areas, but including the administration compound.
- (2) Red - All operational areas at Kwajalein Atoll and Eniwetok Atoll ashore and afloat, except exclusion areas and the administration compound.
- (3) Green - Parry Island and administration compound, all operational areas except exclusion areas at Kwajalein, ashore and afloat.
- (4) Yellow - Parry Island except administration compound; all operational areas except exclusion areas at Kwajalein, ashore and afloat.
- (5) White - all operational areas except exclusion areas at Kwajalein, ashore and afloat.

##### b. Bottom - denotes clearance status

- (1) Black - "Q"
- (2) Orange - "TS"
- (3) White - "Secret" (NAC)

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TG 132.1 Administrative Plan  
Security - Annex B

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All badges for JTF 132 will be provided by TG 132.1. Badges are prepared, upon the receipt by the TG 132.1 J-2 Section of properly executed Badge Request Forms, preferably accompanied by at least two (2) photographs and negative of the individual, to incorporate the following requirements:

Photo size to be  $1\frac{1}{4}$ " wide by 1-3/4" high; head and shoulders of subject only, front view, including name at bottom as part of photograph; serial number, if military; if civilian, organization, such as CIV-IASL, or AEC, H&N, NRL, NBS, etc.

When requesting access to the restricted and exclusion areas at Eniwetok Atoll, every effort should be exercised to refrain from requesting access to areas other than those required for the individual's official job in connection with his assignment to TG 132.1.

Badges must be surrendered before return to the ZI (Hickam Air Force Base is considered as ZI for this purpose).

## 5. SAFEGUARDING CLASSIFIED INFORMATION

### a. Individual responsibility

The responsibility of individual personnel of JTF 132 to safeguard classified information is outlined in JTF 132 Security Letters No. 3, dated 28 August 1951, and 3A, dated 9 May 1952.

Basically, it is the responsibility of each individual participant to assure himself of the identity and clearance status of persons with whom he discusses, or to whom he reveals, classified information. The identification badge system provides the necessary clearance information and identifies the wearer.

Although by recent agreement between the AEC and DOD AEC employees may disseminate "Restricted Data" to non-Q-cleared military personnel under certain conditions, it should be emphasized that employees of AEC contractors cannot do so by interpretation of Section 10 of the Atomic Energy Act of 1946 by the Attorney General of the United States.

Further, it is the responsibility of each individual participant to follow the prescribed procedures in utilizing safe files and other repositories provided for the protection of classified information at the forward area.

There will be no formal mail censorship at the forward area. The following information should not be included in personal or unclassified official letters written by TG 132.1 personnel:

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- (1) Number of troop and overall population of the atoll.
- (2) Information indicating strength, exact mission or composition of Task Group as to units, or the detailed composition of JTF 132.
- (3) Estimated time of completion of any construction.
- (4) Weekly percentage of accomplishment.
- (5) Location and/or description of all types of construction.
- (6) Designation of sites by letter association or by name of island.
- (7) Estimated time of any operations.
- (8) Location and types of security areas.
- (9) Schedule of planes and surface vessels.
- (10) Nature of supply items and quantities used for construction.
- (11) Weapons, kind, and status of equipment available to troops.
- (12) Defense plans including alert units, location, strength, weapons, and ammunition available.
- (13) Description of air fields including location, length, and compositions.
- (14) Types and numbers of aircraft in the area.
- (15) Surface vessels including numbers, kinds, and locations.
- (16) Physical descriptions of any of the islands of the atoll.

Further requirements, such as the necessity for reporting lost badges, returning found badges, reporting suspicious incidents such as ships at sea, etc., to the nearest MP or other military guard, will be covered by the TG 132.1 security briefing upon arrival at the forward area.

Personnel of TG 132.1 are cautioned against discussing classified matters, particularly "Restricted Data", in the presence or vicinity of persons (who may be "Q" cleared) who are not required in the performance of their work to have access to such information. There has been a tendency in the past to discuss such matters in the mess halls and barracks, and this must not be done. As an aid in preventing the disclosure of such information

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to unauthorized persons in the mess halls, the security badge system will provide for the marking of badges at the bottom front with "HQ 1, 2, 3, or 4", as applicable, to indicate HQ, JTF; TG 132.1; etc. Included in the TG 132.1 designation will be Holmes & Narver supervisory personnel having minimum rank of General Foreman or office equivalent. Holmes & Narver personnel not having a rank of such a degree will not have any numerical designation on their badges. Messing will be segregated on Parry Island and other TG 132.1 operational areas accordingly.

By JTF 132 Security Letter No. 6 all personnel of JTF 132 were required to be indoctrinated in the Task Force security policies. To accomplish this requirement in TG 132.1 a letter captioned "Security Indoctrination for Ivy" was prepared under date of 8 August 1952 and distributed to all TG 132.1 personnel. Recipients are required to execute a certification of acknowledgment and understanding attached to that letter and to return the certification to the Assistant Chief of Staff, J-2, TG 132.1, to be forwarded to HQ, JTF 132.

TG 132.1 personnel are advised that under the JTF 132 interpretation of the prohibitions contained in CinCPac Serial 020 the following items are contraband and are prohibited at Eniwetok Atoll except for official purposes:

- (1) Firearms, ammunition, knives with blades in excess of 3"; any other weapons.
- (2) Optical equipment, such as binoculars, telescopes, etc., capable of use for espionage activities.
- (3) Cameras and/or films.
- (4) Explosives
- (5) Alcoholic beverages
- (6) Radio transmitters and other signalling devices.
- (7) Narcotics

To enable individual members of TG 132.1 to explain their departure to the forward area to friends and relatives without violating security policies two papers have been issued by HQ, TG 132.1, to all Task Group Personnel, one from the Chief of Staff, TG 132.1, subject: Travel Outside Continental Limits of the United States by Military Reserve Personnel and Registrants under the Selective Service System, dated 10 June 1952 (J-12103) to cover personnel in the status indicated; and the other from the Assistant Chief of Staff, J-1, TG 132.1, subject: Guide for Personnel Leaving for the Forward Area, dated 5 August 1952 (J-13353).

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Information as to next of kin (name, relationship, and address) of all JTF 132 personnel is forwarded to the State Department as part of an agreement whereby JTF personnel are permitted to proceed beyond Hawaii using AGO or ID cards in lieu of U.S. passports.

b. Storage of Classified Documents and Material

Three-way combination safe files and safes will be supplied at the forward area to safeguard documents and materials classified "Confidential" or higher. Knowledge of safe file combinations should be restricted to a practical minimum.

The date of the last combination change and name and barracks address of the custodian and alternate must be posted on the exterior of safe files used for the storage of classified documents and materials.

Both military and civilian guard forces will perform security checks of repositories and office areas during the noon hour and normal non-working periods.

c. Destruction of Classified Waste and Other Classified Documents and Materials

At the forward area waste and papers for destruction, classified Confidential or higher, will be hand carried to, or placed in a sealed envelope and forwarded through the classified mail messenger service to the J-2, TG 132.1, office on Parry Island for destruction. Certificates of destruction will be prepared by the J-2 office as required. The use of "burn" or other classified waste receptacles for after hours pickup is not considered desirable at the forward area.

Plans have been formulated to provide for the emergency destruction of classified documents and materials for use in the event Eniwetok Atoll is in imminent danger due to enemy action (as required by JTF Security Letter No. 9, dated 29 January 1952). The priority for destruction of material will be:

- (1) Top Secret and all Restricted Data
- (2) Secret
- (3) Confidential
- (4) Restricted
- (5) Unclassified material of benefit to the enemy

Special incinerators have been installed to handle flammable items; other provisions have been made to destroy non-flammable items. No emergency destruction of TG 132.1 classified items is to be accomplished except upon instructions from the Commander, TG 132.1.

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## d. Transportation of Classified Information Between ZI and Forward Area

As outlined in JTF Security Letter No. 5, dated 30 August 1951, only Top Secret (non-Restricted Data and Restricted Data) requires couriering between the ZI and forward area. Such couriering is limited to the following:

- (1) Officer couriers of JTF 132 (including ABC)
- (2) Army-Air Force security couriers
- (3) Navy officer messenger mail

Lesser categories of classified matter may be hand carried by individual participants holding clearances commensurate with the category classification of the material involved, or may be mailed through APO channels, provided that all Restricted Data mail and that mail classified Secret, non-Restricted Data must be sent via registered mail. All Program and Project Directors, task unit commanders, and heads of staff sections are required to submit for Asst. C/S, J-2, an inventory in duplicate of all documents classified "Secret" or higher, and of any Confidential-Restricted Data documents sent or carried to the forward area.

Suitable repositories are available through the JTF 132 Liaison Representative elements at Travis Air Force Base, and at Hickam Air Force Base to assist persons hand carrying such items. Procedures have been established to provide Top Secret teletype service between the ZI and Eniwetok Atoll.

## e. Guarding

Access to TG 132.1 classified areas will be regulated by military guards of the various services (Army MP's at Eniwetok Atoll; Marine guards aboard ships; and Air Police at Kwajalein). Personnel will be admitted to those areas on the basis of controls exercised by the Assistant Chief of Staff, J-2, TG 132.1, through the badge system and by request to the Commanding Officers of the various military guard organizations (through collateral liaison with the respective J-2 Sections.)

Personnel of TG 132.1 are required to present the proper identification to the military guard personnel at the established control points in such a manner as to enable the guard to carry out his instructions for the particular guard post.

By agreement with HQ, JTF 132, and with the Provost Marshal, TG 132.2, the Holmes & Narver guard force will provide a policing body to maintain camp discipline and order among the TG 132.1 civilian personnel (including Holmes & Narver personnel) and to provide a repository patrol for Holmes & Narver offices not covered by the military guard operation.

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f. Travel Controls at Eniwetok Atoll

The identification badge system limits inter-island travel, particularly between Eniwetok and Parry Islands, and between Parry and other operational islands. During operational periods rigid air and water travel controls will be in effect, operative through the Assistant Chief of Staff, J-3, for TG 132.1 personnel.

g. Communications security

The land telephone lines at Eniwetok Atoll may be used for the voice transmission of information classified through Secret, Security Information. No "Restricted Data" will be so transmitted. All radio circuits will be restricted to unclassified information. For this purpose "AMTRAC" connections on telephone circuits are considered as regular radio circuits.

There is no JTF 132 requirement for a minimum classification of TWX communications. All electrically transcribed messages are to be classified in accordance with the context of the message.

h. Photographic Security

Personal cameras are prohibited at Eniwetok Atoll and in the Task Force Areas at Kwajalein Atoll.

Official photographers of all Task Groups will be identified by distinctive marking on identification badges.

Equipment utilized by official photographers will be presumed to be official photographic equipment.

All photographic film exposed at the forward area will be handled as Secret, Restricted Data, until classified by the JTF 132 Classification Officer.

i. Control of Reports Containing AEC Weapon Data

As outlined in JTF 132 Security Letter No. 2, dated 27 August 1951, "weapon data" obtained by personnel of JTF 132 as a result of privileged relationship with the AEC will receive the absolute minimum dissemination.

The term "weapon data" means any information on the design, development, manufacture, storage, utilization, characteristics, performance, or effects of atomic weapons or components thereof, including thermonuclear weapons.

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Within HQ, JTF 132, and Task Groups, reports or correspondence containing "weapon data" will be disseminated only to personnel who require such information in the course of the performance of official duty. This prohibition is in addition to the security clearance requirements imposed for access to "restricted data" documents. Documents containing "weapon data" will not be routed for information purposes, and every effort will be made to reduce the number of persons who have access to such reports.

As an additional precaution, a label containing the following information shall be affixed to the cover of each report containing "weapon data" and also the inner envelope which contains the report during transmittal between organizations and the envelope used for circulation within an organization:

LIMITED CIRCULATION LABEL

- a. To be circulated in sealed envelope or hand-carried by authorized person.
- b. To be opened only by authorized persons.
- c. To be returned to (insert name of originating organization or office).
- d. A list must be kept of persons having access to contents of this report.

j. Roll-up

As indicated previously, all terminating personnel must sign a Security Termination Agreement and must surrender their identification badge prior to returning to the ZI. In addition, they will receive a departure security lecture prior to leaving Eniwetok Atoll.

k. Foreign Travel

The policy pertaining to travel in foreign countries during association with JTF 132 or after terminating is as follows:

- (1) The service regulations restrict travel of DOD and DOD contractor personnel who have had access to important and highly classified information in the atomic energy field, which information is further defined as follows:

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- (a) Stockpile data
  - (b) Production rates of atomic weapons or fissionable materials.
  - (c) Research and development data on prototype atomic weapons.
- (2) AEC or AEC contractor personnel associated with JTF 132 will request approval for foreign travel through their respective AEC Security Office.

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TG 132.1 ADMINISTRATIVE PLAN

SUPPLY & PROPERTY - ANNEX C

1. PROPERTY ACCOUNTING PROCEDURE

a. TG 132.1 property will originate from one of the following four sources:

- (1) Property purchased with Department of Defense Departmental Funds.
- (2) Property purchased, wholly, or in part, with Department of Defense, Research and Development Funds.
- (3) AEC property.
- (4) Memorandum Receipt Property.

b. Accountability and Responsibility will be delegated as follows:

- (1) Property purchased with Department of Defense Departmental Funds will be issued by accountable officers of the respective military agencies to the DOD Project Property Officers, who will pick it up in the same manner as TO&E property would be carried in a unit property book. The Property Officer will be responsible for said property until it is returned to above mentioned accountable officer, or in the event of destruction or loss will furnish the accountable officer with suitable R/S, or Certificate of Destruction, to cover the loss.
- (2) Property purchased wholly or in part by Department of Defense, Research and Development Funds will be picked up by the accountable officers of the various military installations concerned, on their stock record accounts. This property will then be issued to the various project property officers who will pick it up in a separate section of the Project Property Book mentioned in par. (1). Ultimate disposition of this type of property will be dependent upon instructions issued by the Commander of TG 132.1.
- (3) An AEC property agent will be accountable for all AEC property and property in temporary custody of the AEC and its contractors. The AEC property records will be maintained in accordance with current AEC directives and policies.

This material contains information affecting the national defense of the United States within the meaning of the espionage laws Title 18, U. S. C., Secs. 793 and 794, the transmission or revelation of which in any manner to an unauthorized person is prohibited by law.

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TG 132.1 Administrative Plan  
Supply & Property - Annex C

(4) Memorandum Receipt Property

Task Group 132.1 will appoint a Property Officer who will be responsible for drawing certain property from Task Groups 132.2, 132.3, and 132.4 on M/R and reissuing it to other responsible Property Officers of Projects, and task units within the Task Group. Memorandum receipt property records will be maintained in separate jacket files for each account. Property officers will be required to clear up their memorandum receipt accounts before they will be given clearance from the Atoll.

c. Property Officers.

Each Project, group or task unit (where applicable) of TG 132.1 will appoint a Responsible Property Officer who will receipt for and be responsible for each of the above mentioned units property. The supervisor of each of the above mentioned projects, groups or task units will submit the name of a Property Officer or Supply Man to CTG 132.1 prior to August 25, 1952 in order that an order can be published appointing them as Property Officers. Responsible Property Officers of Military Projects will be bonded in accordance with regulations pertaining to that particular military agency.

d. Audit of Property Books

The J-4 of TG 132.1 will be responsible for the audit of the Project or Group property books and will maintain supervisory control over their preparation and ultimate disposition.

e. Reports by Supply Officers of DOD Projects.

- (1) Reference Enclosure 1, Subject: "Report of Property Purchased with DOD-R&D Funds". Project supply officers will submit initial report to J-4, TG 132.1 as of August 31, 1952. This initial report is to include individual items of equipment purchased with DOD-R&D Funds since the inception of the project to include the report date. As new purchases are made subsequent to the initial report, they should be reported at the end of each month. Negative reports will be submitted where applicable.
- (2) Reference Enclosure 2, Subject, "Report of DOD Departmental Property". Project supply officers will submit attached report to J-4, TG 132.1 at the end of each month. Initial report to be submitted as of August 31, 1952. Negative reports will be submitted where applicable.

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TG 132.1 Administrative Plan  
Supply & Property - Annex C

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(3) Roll-up Inventory Report

Project Supply Officers will submit to J-4 TG 132.1, as soon as possible after termination of the shots, a report showing equipment remaining on hand, its operational status, and also property expended or missing. The definition of accountable property will be in keeping with current regulations of the activity involved.

2. SALVAGE, AND CLOTHING AND EQUIPMENT REPAIR

- a. Timely steps will be taken by the property officers to collect, inspect segregate, classify, repair, reclaim, or salvage all unserviceable property and other waste material generated in the course of operations, in compliance with instructions issued by the Chiefs of the Technical Services and AEC. All items to be disposed of will be reported to J-4 of TG 132.1 listing property or serial number, nomenclature, cost and circumstances making disposal necessary.
- b. Salvage activities will be operated on Parry Island by CTG 132.1. Due consideration will be given the expeditious and safe handling of contaminated articles. No dangerously contaminated items are to be on Parry Island. The provisions of AR 735-150, SR 735-150-1, TM 38-505 and Section XXX, AFB 67-1 will apply.

3. COMMUNICATIONS SUPPLY AND MAINTENANCE

Holmes & Narver will draw communications equipment from TG 132.2, and will be responsible for its issuance, and maintenance to members of TG 132.1 as requested by the Communications Officer of TG 132.1, through the AEC Communications Officer.

4. MOTOR MAINTENANCE AND REPAIR

Holmes & Narver are responsible for the maintenance and repair of all TG 132.1 vehicles, as requested by the Motor Officer of TG 132.1.

5. TYPEWRITERS AND OFFICE LABOR SAVING DEVICES

Repair of typewriters and office labor saving devices for TG 132.1 will be arranged for through the Supply Officer of TG 132.1. Holmes & Narver will perform the required maintenance and repairs of office equipment.

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TG 132.1 Administrative Plan  
Supply & Property - Annex C

6. PETROLEUM, OILS AND LUBRICANTS

- a. Holmes & Narver will supply POL requirements and operate the POL tank farm for TG 132.1.
- b. Holmes & Narver will furnish POL requirements upon the request of Program Directors, Project Officers, and Task Unit Commanders or Group Leaders or their authorized representatives.

7. COST ACCOUNTING

Current DOD fiscal reports will be made to the Fiscal Officer TG 132.1, who will exercise control of cost accounting operations.

8. ROLL-UP

a. Policy

The following policy will apply to the roll-up activities of TG 132.1:

- (1) A partial roll-up will start on M-15. Detailed instructions will be issued later. Complete roll-up will start about M / 15.

b. Responsibility for Plans and Action

- (1) Cessation of activities and de-activation of facilities will be carried out by each Task Unit, Project, or Group supervisor within his operation responsibility, in accordance with schedules and plans for his Group, approved by this Headquarters. Roll-up plans will be submitted to the CTG 132.1, as called for, in order to provide storage and shipping space.
- (2) Roll-up plans of the Projects, Task Units and Groups will include in the J-4 portion:
  - (a) Schedule of return of property, or storage on Atoll.
  - (b) Weight and cube of property to be shipped.
- (3) Each Task Unit, Project, or Group will carefully store boxes and crates in which property was received, in order that they may be utilized for roll-up.
- (4) J-4 of TG 132.1 will establish a boxing and crating center near its warehouse area, where a carpenter and stencil cutter will be available to assist in preparing material for shipment or storage.

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TG 132.1 Administrative Plan  
Supply & Property - Annex C

- (5) All Projects, Task Units, and Groups of TG 132.1 will comply with "Marking and Shipping Instructions for Roll-up" which are contained in par. 7, Letter Transportation, this Headquarters, dated January 9, 1952.
- (6) Property Officers will not be allowed to leave the Atoll until all property for which they are responsible has been properly disposed of, and their clearance has been signed by the J-4 of TG 132.1.

c. Property Management

- (1) Property held on Memorandum Receipt for test or operational use connected with test activities, will be returned promptly to the accountable supply officer to facilitate closing his accounts.

d. Supplies and Equipment

- (1) Expendable supplies which are not being returned to the Zone of the Interior will be turned into the TG 132.1 stockroom on Parry Island.
- (2) Required packing lists will be prepared by Groups, Task Units, or Projects. Each packing list will be certified to by a responsible property officer or designated representative.
- (3) Scientific and test instruments will be returned to the ZI on the earliest practicable shipment. However, nothing will be shipped without approval of the Supply Officer, TG 132.1. Any contaminated items will be labeled with a certificate showing the contents are safe to handle as packed, to be furnished by the Rad-Safe Officer.
- (4) Task Group 132.1 housekeeping and office equipment will remain at the test site.

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TG 132.1 Administrative Plan  
Supply & Property - Annex C

- (5) Installed equipment will be placed in a "stand-by" condition for safekeeping and security in accordance with approved roll-up plans for TG 132.1.
- (6) Wherever technical or expert assistance will be required to adequately protect equipment placed in dead or stand-by storage, early requests for such technical assistance will be made to J-4, TG 132.1.

e. Surveys

Surveys of "DOD-R&D" equipment will be made in accordance with pertinent regulations. Normally, a certificate signed by a Program Director, Group Leader, or their authorized representative will be adequate. However, in case of doubt, a certificate signed by Mr. Stanley W. Burriss and Mr. Robert Van Gemert will be accepted by TG 132.1 as final evidence to drop lost or destroyed property.

f. Contaminated Articles

- (1) Contaminated items can be destroyed immediately if necessary, upon the advice of the monitor provided by the Radiological Safety Group. However, a monitor's certificate must be obtained which will be satisfactory to prove that such disposal was necessary. It will be necessary to list complete nomenclature and property or serial number to insure proper identification of the items.
- (2) All elements of TG 132.1 having property and equipment installed or in use in contaminated areas will adhere to the following administrative practices:
  - (a) Specific identification records will be maintained in using office of each item used in contaminated areas.
  - (b) Technical inspectors certificates of unserviceability will be matched with records of equipment sent out to contaminated areas and prompt action initiated to drop such items from accountability.
  - (c) Items of equipment which are certified too highly contaminated but with the possibility of being decontaminated will be processed for return to regular use.

Inclosure #1 to Annex C  
 TG 132.1 Administrative Order

REPORT OF PROPERTY PURCHASED WITH DOD-R&D FUNDS

PROJECT \_\_\_\_\_

DATE \_\_\_\_\_

DESCRIPTION OF ITEM	PROPERTY NO. OR SERIAL NO.	COST OF ITEM	PORPORTION OF TOTAL COST OF ITEM BORNE BY DOD-R&D (IF APPLICABLE)	STATUS OF ITEM	
				WILL IT BE SENT OVERSEAS	HAS IT BEEN EXPENDED PREVIOUS TO REPORT DATE - IF SO, LIST DATE, PLACE, AND CIRCUMSTANCES

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Inclosure #2 to Annex C  
TG 132.1 Administrative Order

REPORT OF PROPERTY PURCHASED WITH DOD-DEPARTMENTAL FUNDS

PROJECT \_\_\_\_\_

DATE \_\_\_\_\_

DESCRIPTION OF ITEM	PROPERTY NO. OR SERIAL NO.	COST OF ITEM	STATUS OF ITEM	
			WILL IT BE SENT OVERSEAS	HAS IT BEEN EXPENDED PREVIOUS TO REPORT DATE - IF SO, LIST DATE, PLACE, AND CIRCUMSTANCES

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**TG 132.1 ADMINISTRATIVE PLAN**

**TRANSPORTATION - ANNEX D**

Included herein by reference as Annex D to this Administrative Plan is letter-directive entitled "TRANSPORTATION" issued by Headquarters, Task Group 132.1 dated January 9, 1952.

This material contains information regarding the national defense which is so classified within the meaning of the Espionage Laws, Title 18, U.S.C., Sections 793 and 794, the transmission or revelation of which in any manner to an unauthorized person is prohibited by law.

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